

MEETING OF THE TOWN OF TONAWANDA LIBRARY BOARD
SEPTEMBER 10,2013

A regular meeting of the Board of Trustees of the Town of Tonawanda Public Library was held on Tuesday, September 10,2013 at the Kenmore Library, 160 Delaware Road, Kenmore, New York, following due notice to trustees, official public notice to the Tonawanda News and a posting in the Kenmore and Kenilworth Libraries. The following members were present:

Jason Aronoff Sheila Ginnane Jeanne Phillips
Laura Glass

Excused absence: Nancy O'Donnell Eileen Crawford

Also attending: Dorinda Darden, Library Director of the Town of Tonawanda Public Library=Kenmore and Kenilworth Branches.

APPROVAL/CHANGES TO AGENDA:

- Motion made by Sheila Ginnane to approve agenda as written and seconded by Jeanne Phillips. Motion passed.

ADOPTION OF MINUTES:

- Motion made by Jason Aronoff to accept the minutes of the Library Board Meeting of August 13, 2013 and seconded by Laura Glass, Motion passed.

REPORT OF THE CO-CHAIR:

Sheila Ginnane, Jeanne Phillips, Eileen Crawford, Nancy O'Donnell, Laura Glass, Dorinda Darden, Susan Makowski and Jason Aronoff attended the August 20th meeting with lawyer Ellen Bach and Mary Jean Jakubowski to discuss the final Memorandum of Understanding for the creation of a Special Legislative District for the Buffalo and Erie County Public Library system. Ms. Bach answered questions we had about the MOU.

Jason Aronoff mentioned the letter he sent to the Town of Tonawanda Board of Trustees about them voting at their August 26th meeting to approve that our Town Libraries be included in the legislation to create

a Special Legislative District for the Buffalo and Erie County Public Library system. For our public libraries not to be included in the legislation would mean, that if the legislation was not passed, then our public libraries would not be included in the funding arrangements decided by the voters and that the Town Board members would have to fund the libraries on their own.

Jeanne Phillips and Jason Aronoff attended the Town Board meeting on 8-26 to see if the Board would approve a decision for our Kenmore and Kenilworth libraries to be included in the Special Legislative District for the County's libraries. Before the meeting Lisa Chimera talked with us and said that Town Board members did agree that we had to tell the library system by September 15th that our Town libraries would be included in the legislation proposing that a special district for funding the libraries be put on the ballot for voters to act on in 2014. Lisa Chimera's comments echoed similar comments made to Jason Aronoff in late August by Town Supervisor Anthony Caruana.

REPORT OF THE DIRECTOR:

STATISTICS

Circulation:

Kenmore: August 2012: 31,756	August 2013: 29,343 -7.6%
Kenilworth: August 2012: 8,132	August 2013: 8,594 +5.7%

Foot Traffic:

Kenmore: August 2012: 16,972	August 2013: 15,243 -10.2%
Kenilworth: August 2012: 2,469	August 2013: 2,787 +12.9%

Programs – The Kenilworth Branch hosted the following **Special Family Programs**:

Mr. J presented a **Dig Into Mining Mysteries Magic Show** with 36 in attendance; **Buffalo & Brandy** presented a **Musical Show** on August 6th at the Kenilworth Branch with 33 in attendance; **The Primate Sanctuary of Niagara Falls** presented a **Live Primate Show** on August 13th. They brought a number of monkeys, and provided the library's most popular program of the summer with 60 people crowding the room and spilling out into the lobby. On August 15, **Gravitation Bull**

performed some amazing juggling with 30 in attendance; The **SPCA** presented a **Live Wildlife Program** on August 20th with 52 in attendance; and Beaver Meadows presented the **Cold-Blooded Critters Program** on August 27th with 45 in attendance. The **Special Family Programs** at the Kenilworth Branch had a total of 256 in attendance. The Kenmore Branch hosted the following **Special Family Programs**:

Mr. J presented a **Dig Into Mining Mysteries Magic Show** on August 1st with 37 children and 16 adults for a total of 53 in attendance; **Buffalo & Brandy** presented a **Musical Show** on August 6th with 25 children and 16 adults for a total of 41 in attendance; **The Primate Sanctuary of Niagara Falls** presented a **Live Primate Show** on August 13th. There were 83 children and 45 adults with a total of 128 in attendance; **Gravitational Bull** provided a **Juggling Program** on August 15th with 30 children and 17 adults for a total of 47 in attendance; The **SPCA** presented a **Live Wildlife Program** on August 21st with 47 children and 27 adults for a total of 74 in attendance; and **Beaver Meadows** presented the **Cold-Blooded Critters Program** on August 27th with 57 children and 34 adults for a total of 91 in attendance. The **Special Family Programs** at the Kenmore Branch were attended by 279 children and 155 adults for a total of 434 in attendance.

Kenmore Branch Librarians Nicole Bermingham and Jill Jablonski presented the **Battle of the Books** meetings on August 1st and August 2nd at the Kenmore Branch with a total of 30 young adults in attendance. Kenmore Branch Librarian Nicole Bermingham presented the **Toddler Time for Twos** at the Kenmore Branch on August 2nd with 11 children and 11 adults for a total of 22 in attendance. On August 2nd, staff from the Central Library Children's Programming Team presented a **Dragons Program** for ages 5-10 at the Kenilworth Branch. There were 15 in attendance. The Falk School visited the Kenilworth Branch on August 6th. There were 4 children and 2 adults for a total of 6 in attendance. Tiny Treasures Day Care center visited the Kenmore Branch on August 6th with 11 children and 3 adults for a total of 14 in attendance. Kenmore Branch Librarian Nancy Offerman read stories and showed a short movie. Kenilworth Branch Manager Amy Christman facilitated the monthly **Adult Monthly Journal Group** at the Kenmore Branch on August 6th. There were 10 in attendance. Kenilworth Branch Manager Amy Christman facilitated the monthly

Adult Book Discussion Group at the Kenilworth Branch on August 7th. There were 4 in attendance. Kenmore Branch Librarian Nicole Bermingham presented the **Kenmore Book Club for Kids** for ages 9-12 on August 17th to discuss **Hokey Pokey** by Jerry Spinelli. There were 2 in attendance. Kenmore Branch Librarian Jill Jablonski facilitated the **Teen Gaming Night** for ages 13-17 at the Kenmore Branch on August 27th. There were 5 in attendance.

Kenilworth Senior Page Laura Rumschik resigned. Her last day was August 9, 2013 and Kenilworth Senior Page Patricia Parrish resigned. Her last day was August 31, 2013.

The 15th **Annual Battle of the Books** took place at Erie Community College South Campus on August 3rd. Two teams consisting of a total of 15 children represented the Kenmore Branch. Kenmore Branch Librarians Jill Jablonski and Nancy Offerman coached the teams.

The Kenilworth Branch had 18 entries in the adult **Holland Speedway/Paintball** giveaway which was held in conjunction with the Summer Reading Programs for the Buffalo & Erie County Public Library. Also the Kenilworth Branch had two entries in the **Holland Speedway** giveaway for kids and one entry in the **Young Adult Ticket to Read Program**.

Kenmore Branch patron Amanda Wojcik won a prize in the Buffalo & Erie County Public Library's **Adult Summer Reading Contest**. She won a canvas library bag filled with summertime items including a visor and beverage container.

Kenmore Branch patron Sarah Coupal was a winner in the Buffalo & Erie County Public Library's **Underground Trivia Challenge Contest**. She won a \$20.00 Amazon Gift Card.

UNYTS held a blood drive at the Kenmore Branch on August 22nd.

Kenmore Branch Librarian Beth Lewitzky developed an **Adult Program Survey** that was distributed on August 27th. The purpose is to find out

what adult programs the public would be interested in attending at the Kenmore Branch.

Town of Tonawanda Public Library Director Dorinda Darden participated in a phone interview with Buffalo News Reporter Charity Vogel on August 28th about what children are doing the last week of summer vacation now that most of the summer programs have ended. A photographer from the Buffalo News also came and talked as well as took pictures of children that were visiting the Kenmore Branch. Dorinda's interview focused on summer reading which was included in the Buffalo News article on August 30, 2013 titled **A frazzled final week** that was written by Karen Robinson and Charity Vogel. Dorinda was recommended for the interview by Buffalo & Erie County Public Library Assistant Deputy Director of Development & Communications Joy Testa Cinquino.

Kenmore Branch Manager Susan Makowski and Kenmore Branch Librarian Beth Lewitzky attended the **Non-fiction Collection Development Meeting** at the Kenmore Branch on August 7th that was facilitated by the Central Library's Collection Development Librarian Kathy Smith.

Town of Tonawanda Public Library Director Dorinda Darden, Kenmore Branch Manager Susan Makowski, Town of Tonawanda Public Library Board Members Jason Aronoff, Eileen Crawford, Sheila Ginnane, Laura Glass and Jeanne Phillips attended a **Special Legislative District Public Library (SLDPL)** meeting with Lawyer Ellen Bach from Whiteman Osterman & Hanna LLP and Buffalo & Erie County Public Library Director Mary Jean Jakubowski held at the Kenmore Branch on August 20th. The focus was on the Memorandum of Understanding (MOU) as well as addressing issues and concerns with the SLDPL.

Town of Tonawanda Public Library Director Dorinda Darden attended the **EnvisionWare Library Document Station Webinar** on August 20th.

Kenmore Branch Manager Susan Makowski attended the **Library Journal Fall 2013 Mystery Announcement Webinar** on August 27th.

Kenmore Branch Librarian Jill Jablonski attended the **Booklist Young Adult Announcements Webinar** on August 28th.

The Town of Tonawanda Highway Department picked up old copiers from both the Kenilworth and Kenmore Branches to dispose of on August 5th.

On August 8th, the Town of Tonawanda Maintenance staff reinstalled the sign designating the Handicapped Parking at the Kenilworth Branch that had fallen over.

On August 9th, the Town of Tonawanda Maintenance staff did some landscaping work and removed leaves and debris from the gutters at the Kenilworth Branch.

Jim Abramo from the Town of Tonawanda Youth, Parks and Recreation Department fixed the leaky faucet in the upstairs maintenance room at the Kenmore Branch on August 15th.

On August 21st, Kenmore Police Detective Dean L. Rule visited the Kenmore Branch and requested to have recordings from the Kenmore Branch Security Alarm System on August 13th, August 14th and August 15th to see if there was a recording of someone stealing the copper downspouts from the Kenmore United Methodist Church located next door to the library. Representatives from Amherst Alarm Inc. were able to put the recordings on a flash drive for Detective Dean L. Rule.

UNFINISHED BUSINESS:

- A 2012-2014 New York State Library Construction Grant was submitted as of September 8, 2013 to the New York State Education Department. As of August 19, 2013 an updated quote of \$116,000 was given for improvements at the Kenmore Library and \$40,350 for Kenilworth improvements.
- Jason Aronoff distributed the final draft of the MOU to be used for the establishment of the Special Legislative District Public Library. Discussion followed. Jason Aronoff presented a resolution to accept the MOU and forward the results of the vote on the resolution to Mary Jean Jakubowski for the Town of Tonawanda Public Library inclusion in the Special Library

District Legislation. Sheila Ginnane made a motion to accept this resolution and Laura Glass seconded the motion. Vote on motion carried 4 – 0.

NEW BUSINESS:

- Dorinda Darden reported on information she gathered concerning the Paper Retriever Program. She discussed this program with Mary Muscarella, North Collins Library Director and Roseanne Butler, Amherst Library Director. They both participate in this program and receive approximately \$115 a month. Dorinda Darden discussed the possibility of Town of Tonawanda Libraries participating in this program with Rich Ford from the Town and he advised that he would contact Stacey Boggs, Abitibi Bowater representative. One of the main concerns would be placement of bins, which are quite large.
- Dorinda Darden presented the Library Board with a list of initiatives for the Kenilworth Library. These initiatives were categorized by those that could be purchased with money from the Friends of the Library, those that might be resolved by the Town and those that would require a grant for completion. Dorinda will discuss these with the Town but Jason Aronoff will first discuss these with Lisa Chimera.

Motion made by Sheila Ginnane to adjourn and seconded by Laura Glass. Meeting adjourned at 8:25 pm.

THE NEXT MEETING OF THE TOWN OF TONAWANDA LIBRARY BOARD WILL BE HELD ON TUESDAY, OCTOBER 8, 2013 AT 7 PM.